

FORWARD PLAN OF PROPOSED CABINET BUSINESS

PERIOD: NOVEMBER 2018 - FEBRUARY 2019

SUMMARY OF ANTICIPATED DECISIONS TO BE TAKEN AT CABINET MEETINGS

Please contact the Cabinet Support Office (2087 2396) if you require any further information

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
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15 November 2018

Children & Families

Cabinet response to the Children & Young People Scrutiny Committee entitled 'Out of County Placements'	The report will outline the Cabinet response to the Children & Young People Scrutiny Committee entitled 'Out of County Placements'			Cabinet
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Clean Streets, Recycling & Environment

Cardiff Council's Approach to Single Use Plastics	<p>In response to a single use plastic motion presented to the Cabinet; i) to work with partners on the No straw Stand; ii) to work with Welsh Water on Refill Stations iii) explore markets for recycling previously thought to be not recyclable. Produce a report outlining plans by October 2018 to reduce single use items on council premises such as cups, wrapping, bags etc.,</p> <p>The report outlines the background of single use plastics and the areas of concern for the Council. The report outlines an action plan to understand and reduce single use plastics across the Authority and propose a draft policy for further consultation on the Councils commitment to reduce single use plastics and protect our environment.</p>	GREEN	Engagement and consultation will be undertaken with key stakeholder groups, citizens, suppliers and Council with regard to the draft policy.	Cabinet
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Shared Regulatory Services Annual	To provide Cabinet with a review of Shared Regulatory Services undertaken in Cardiff and associated performance.			Cabinet
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Report 2017-18				

Fleet Replacement of Refuse vehicles, street sweepers & hook loaders - Abortment and Procurement	To provide an update on the procurement exercise for the new fleet replacement of Refuse, Street Sweepers and Hook Loaders.			Cabinet
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Finance, Modernisation & Performance

2019/20 Budget Proposals for Consultation	To consider Budget proposals for consultation	Green		Cabinet
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Budget Monitoring - Month 6 Report	The report will outline the overall financial monitoring position of the Council in respect of both revenue and capital accounts. This will include an analysis of key variances based on the first six months of the financial year.	Green		Cabinet
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Quarter 2 2018-19 Performance Report	This report presents a summary of the Council's performance for Quarter 2 of the 2018-19 financial year, providing Cabinet with an opportunity to review performance, consider any emerging issues, and direct any remedial actions considered necessary.	Green		Cabinet
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Treasury Management Mid	To inform members of the Council's Treasury Management activities since 1 st April 2018 and the position as at 30 th September 2018.			Cabinet
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Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
Year Report 2018/19				Council
Cabinet Response to the Policy Review & Performance Scrutiny Committee report entitled 'Customer Leadership'	The report will outline the Cabinet response to the Policy Review & Performance Scrutiny Committee report entitled 'Customer Leadership'			Cabinet
Discretionary Council Tax Discounts and Premiums	There are currently a large number of long term empty properties in the City that owners leave unoccupied. The report will consider removing the current discretionary discount on unoccupied and unfurnished premises and also applying a premium.			Cabinet
Investment & Development				
Securing investment into Council owned heritage buildings	There is a need to invest in many of the Council's heritage buildings in order to address both a maintenance backlog as well as ensure their sustainability. The report will provide options for securing investment into Council owned heritage buildings	AMBER		Cabinet
Indoor Arena	Outline the approach for the delivery of the Indoor Arena and to secure cabinet approval for the initial costs	Amber		Cabinet
Land at Harbour Drive	To acquire land at Harbour Drive to leverage investment in the area.	AMBER		Cabinet

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Strategic Planning & Transport

Clamping and removal of nuisance vehicles from the highway	Nuisance vehicles can create significant issues and frustrate law-abiding citizens. The provision of this service will also allow the opportunity to utilise devolved DVLA powers to tackle untaxed vehicles from public area.	Amber		Cabinet
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Confirmation of Article 4(2) Directions in Llandaff and Cardiff Road.	Further to the Cabinet Decision in July 2018, Article 4(2) Directions were served on 11th August to remove permitted development rights for the partial demolition of any means of enclosure within the -, Llandaff and Cardiff Road Conservation Areas. This Report will seek confirmation of the Directions as required by the legislation.	Green	Letters were sent to local members, all affected dwellinghouse owners/occupiers (c.400 properties) and an advertisement placed in the Western Mail giving 21 days for representations to be made. The responses will be reported within the Cabinet Report. The order must be confirmed in the same way as it was made - so further letters and a press	Cabinet
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Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
			notice will be required.	

Air Quality - Welsh Government Direction	This report outlines the results of the Clean Air Feasibility Study, and the steps the Council is undertaking to ensure compliance with the Welsh Government legal directive.			Cabinet
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Street Naming Policy	To recommend the approval of the draft Street Naming Policy for consultation. Cardiff Council ("the Council") has statutory responsibilities and powers, within the context of adoptive legislation, for the naming of streets, alteration of street names and indication of street names. The Council also has additional discretionary powers to provide a number or name to a property			Cabinet
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13 December 2018

Leader

Community Councils Charter	To update the Charter agreed with the Community Councils and adopted by the Executive back in 2012; aiming to support structured, regular engagement and communication between Cardiff Council and the six Community Councils in Cardiff.	Green	Community Councils	Cabinet
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Culture & Leisure

Centenary Fields	Fields In Trust, formerly the National Playing Fields Association have, in partnership with the British Legion developed a UK wide initiative to commemorate World War I and to honour the memory of those who lost their lives in conflict. The initiative calls on			Cabinet
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	landowners to participate by dedicating recreational spaces, which contain a war memorial as Centenary Fields through a non-charitable deed. The report approval to dedicate Alexandra Gardens in the Cathays ward and Grange Gardens in the Grangetown ward will be sought.			

Education, Employment & Skills

School Organisation Planning: 21st Century Schools (Band B) Cantonian High School	At its meeting on 14 December 2017 the Cabinet considered a report setting out the Council's priority schemes as part of Cardiff's Band B 21 st Century Schools Programme. This report seeks Cabinet's approval to consult on the proposals for developing the existing Cantonian High Schools Site, in line with Band B priority schemes.	AMBER	A full public consultation will be undertaken with Members, the local community, staff, Governors and the schools affected, other local schools, pupils and other stakeholders in accordance with statutory requirements.	Cabinet
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Finance, Modernisation & Performance

Corporate Risk Register - Mid Year Review 2018/19	<p>The report will inform the Cabinet of the key risks facing the Council. The Cabinet will have last sighted the Corporate Risk Register (CRR) at a Cabinet Meeting in July 2018. Senior officers review the document quarterly and the Cabinet once every 6 months.</p> <p>Corporate Risk owners are at a Director level, and they each input</p>			Cabinet
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Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
	to the review of this document.			

Calculation of Council Tax Base 2019/20	The Council has a statutory obligation to agree the Council Tax base by 31 st December each year. This decision has been delegated to the Cabinet.			Cabinet
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Investment & Development

Presentation of the new Cardiff East Industrial Strategy	To see seek Cabinet approval for the Cardiff East Industrial Strategy	Amber		Cabinet
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Purchase of long leasehold interest on Bessemer Close.	<p>The Council own the freehold interest in approximately 2 acres on Bessemer Close adjoining the existing HWRC. The asset is let on a 125 year ground lease from December 1990 at a peppercorn rent. The Council's tenant has an occupational tenant to Biffa Waste for 15 years from 2017 with a current passing rent being £80,000 per annum.</p> <p>The long leasehold interest is on the market for £1.25m. This will provide the Council with a regular and secure income and recoup control over a site adjoining the existing HWRC.</p>			Cabinet
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Innovation Update	Attracting and developing high value jobs is an important element of the city's economic strategy. Increasingly innovation infrastructure is being supported by a wide range of actors, including private sector and other public sector partners. This report outlines our approach to support innovation and leveraging investment.	Amber		Cabinet
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Economic White	In 2017 the Council published 'More and Better Jobs', an Economic	AMBER		Cabinet
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Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
Paper	Strategy Green Paper. This reports back on the consultation process and presents the subsequent White Paper.			

Disposals				Cabinet
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Housing & Communities

Homelessness Review and Strategy 2018-2022	<p>Under Section 50 of the Housing (Wales) Act 2014 a local housing authority must periodically carry out a homelessness review for its area, and formulate and adopt a homelessness strategy based on the results of that review. The Council must adopt a homelessness strategy in 2018 and a new homelessness strategy in every fourth year after that.</p> <p>A review of available data has been undertaken, examining the main causes of homelessness in Cardiff, focusing on key themes of prevention, accommodation and support.</p> <p>Key findings from the review will be used to inform the Homelessness Strategy, which will set out a co-ordinated approach to tackling and preventing this issue. The Strategy will identify available services and how they can be improved to ensure people receive appropriate, timely help and support.</p>	AMBER	<p>Comments were requested from partner organisations about homeless services and these have been used to inform the review. A client survey has been carried out to gather the views and experiences of service users.</p> <p>Informal consultation on the strategy will take place in November once a full draft is completed.</p>	Cabinet
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Social Care Health & Wellbeing / Children & Families

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
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Corporate Safeguarding Annual Report 2017/18	To update Cabinet members on the work that has been undertaken to improve corporate arrangements for safeguarding and protecting children and adults who require specific Council services and to ensure that these arrangements are effective.	Amber		Cabinet
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Strategic Planning & Environment

City Centre West Transport Project	<p>The development of Central Square and the future opening of the Transport Interchange requires modifications to the surrounding highway network. These modifications are critical to the success of the Interchange, the safe movement of pedestrians in the area and the installation of a segregated cycle network.</p> <p>Westgate Street is currently an Air Quality Management Area. This transport project will remove through-traffic and provide a substantial improvement in Air Quality</p> <p>The highway surfaces, substructures and pavements in the area are in need of repair and improvement. The project will provide repairs, and the improvements required to tie in to both the development areas and the national stadium</p>			Cabinet
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Cardiff Bay Trail Action Plan	The Action Plan outlines a series of actions to enhance the Cardiff Bay Trail, which operates as a loop around the edge of the Bay. The proposals address sustainable transport goals, link together attractions in the Bay and seek to help the Bay Trail develop as an attraction in its own right.			Cabinet
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24 January 2019

Education, Employment & Skills

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
School Organisation Planning: 21st Century Schools (Band B) Fitzalan High School	At its meeting on 14 December 2017 the Cabinet considered a report setting out the Council's priority schemes to be undertaken as part of Cardiff's Band B 21 st Century Schools. This report will set out the proposal for Fitzalan High School to be rebuilt as a new 11-18 high school with 10 forms of entry and detail responses to the public engagement.	AMBER	A public engagement will be undertaken with Members, the local community, staff and Governors of the school, other local schools, pupils and other stakeholders.	Cabinet

School Organisation Planning: 21st Century Schools (Band B) Willows High School	At its meeting on 14 December the Cabinet considered a report setting out the Council's priority schemes to be undertaken as part of Cardiff's Band B 21 st Century Schools Programme. The priorities include a proposal for Willows High School to be rebuilt and expanded to provide a new 11-16 high schools with eight forms of entry. This report seeks Cabinet's approval to consult on this proposal.	AMBER	A range of stakeholders including Members, Governors, Headteachers, school staff, parents, children and local residents will be consulted as part of the public consultation.	Cabinet
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Finance, Modernisation & Performance

National Non-Domestic Rates - Write Offs	The purpose of the report will be to obtain formal authorisation to write off National Non-Domestic Rate debts which are in excess of £100,000 in value. The request is made in accordance with Part 3,			Cabinet
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	<p>section 2, of the Cardiff Council Constitution, Executive Decision making function number 20.</p> <p>The debts to be written off exceed the level at which officers have delegated powers to deal with, and therefore authorisation is required from the Executive.</p>			

Housing & Communities

<p>Older Persons Accommodation Strategy 2018 - 2023</p>	<p>This Older People's Housing Strategy sets out how the Council and partners will shape and deliver housing and related services for older people, and how this provision can help address wider health and social care priorities.</p>		<p>Initial resident consultation and coffee morning events have been held at Brentwood Court; Clos Y Nant; Minton Court; Popular House and Nelson House, regarding improvement works programmed for the coming financial year. A detailed specification for all Community Living Schemes has been developed to ensure consistency of finish</p>	<p>Cabinet</p>
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Investment & Development

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
Dumballs Road	This report will present a new masterplan for Dumballs road and delivery of Cardiff Council affordable housing	Amber		Cabinet
Core Office Accommodation	The report will update the Cabinet on work to develop proposals for future Core Office Accommodation for the Council, which aims to reduce operating costs, the maintenance backlog and provide improved facilities.	AMBER		Cabinet

Strategic Planning & Transport

Delivery of city-wide residential LED street lighting and the development of SMART infrastructure	<p>The delivery of LED street lighting on the strategic road network has successfully supported reduction in energy consumption and in Cardiff's Carbon Footprint.</p> <p>The implementation of a residential pilot in Radyr show there are limited concerns relating to LED street lighting in residential areas.</p> <p>The developing an 'invest to save' project residential LED street lighting provides further opportunities to reduce energy consumption and Cardiff's Carbon Footprint.</p> <p>The linking of LED street lighting to a Central Management System allows the implementation of SMART infrastructure. The report will identify the benefits and opportunities associated with SMART infrastructure for future projects.</p>	Amber		Cabinet
Flat Conversions Supplementary Planning Guidance	The report seeks approval for further Supplementary Planning Guidance to the Local Development Plan, which was adopted in 2016. This document details planning guidance for developers converting non-residential units or existing properties into flats. The guidance outlines a series of standards and principles in terms of design, amenity, and for			Cabinet

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	the first time, space standards, which seeks to ensure that very small flats do not get developed It also clarifies parking and waste requirements. The document does not deal with new build flats, which are covered by other guidance.			

Student Accommodation SPG	This report seeks approval for further Supplementary Planning Guidance to the Local Development Plan which was adopted in 2016. This guidance seeks to present advice and best practice for the design and location of student accommodation, and what requirements and standards are needed in terms of waste management and parking.			Cabinet
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February 2019

Budget Report 2019/20	To recommend the Cabinet budget proposals be approved by Council together with the necessary statutory recommendations	Red		Cabinet
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Budget Monitoring - Month 9 Report	The report will outline the overall financial monitoring position of the Council in respect of both revenue and capital accounts. This will include an analysis of key variances based on the first nine months of the financial year.	Green		Cabinet
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Quarter 3 2018-19 Performance Report	This report presents a summary of the Council's performance for Quarter 3 of the 2018-19 financial year, providing Cabinet with an opportunity to review performance, consider any emerging issues, and direct any remedial actions considered necessary.	Green		Cabinet
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